



GENERAL CONDUCT VIOLATIONS

1. ATTENDANCE

- 3 excused tardies equals 1 excused absence.
- If late, student will need a tardy slip to enter class.
- 5 total unexcused absences equals repeating the class/grade.
- 5 consecutive unexcused absences equals automatic withdrawal from class/school.
- For an absence to be excused, parents need to notify the teacher or office of KGD (email, phone, text) by the preceding Friday, 9PM.
- Students in First Communion and Confirmation classes may miss only a total of 3 (excused and/or unexcused) absences in one year. Exceptions will be made if absences are for funerals.

2. DRESS CODE

- First violation: Student will change into spare uniform.
- Second violation: As above and parent will be notified.
- Third violation: As the two above and there will be a student-parent-principal conference.

3. CELL PHONES AND ENTERTAINMENT DEVICES

- First violation: Device will be kept by teacher until end of class and student is fined \$5.00.
- Second violation: Device will be kept by school office until 4pm and student is fined \$10.00.
- Third violation: Device will be kept by school office until 4pm, student is fined \$15.00 and parent will have to pick it up.

4. OTHER

- If textbooks are lost, new textbooks will be purchased at student's expenses.
- Any violation may result in student's and all involved parties' suspension and/or financial compensation.

5. DRESS CODE

Students are required to wear the following:

- a. White polo with the parish logo
- b. Navy blue skirt or pants
- c. TNTT uniform (if a member)
- d. Student ID

Students are prohibited from wearing the following but not limited to:

- a. Shorts
- b. Jeans
- c. Skirts that are shorter than arm's length
- d. Any paraphernalia that depicts images or words that contradict the teachings of the Catholic Church or is associated with gangs
- e. Any kind of sleepwear
- f. Any type of hats, beanies, bandanas, or have the hood up on hoodies
- g. Flip-flops, Heely's (roller shoes), or other kind of shoes that causes distractions during class or Mass
- h. Visible tattoos
- i. Excessive jewelry that causes distractions or causes harm during physical activity
- j. Revealing tops or bottoms (ex: sagging pants)

The Pastor of DMHCG and the Administration of DMHCG Education Center reserves the right to change the Policy and Procedures and/or implement new rules when necessary.